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California State University, San Bernardino

University Diversity Committee

Thursday, October 20, 2016

MINUTES

Committee Members Present: Caballero (Chair), Collins, Davis, Evans-Carthen, Harrington, Hood, Jennings, Kohout, Moore, Tan, Texeira, Zuniga

Committee Members Absent: Ajayi, Gervasi, Shon, Smith

Ex Officios Present: Bateman, Contreras

- I. Notes from Summer Retreat
Caruthers-Collins states she was in attendance at the retreat so her name should be added to the list of attendees. Hood suggests to take out the extra "for" in item 1. Bateman takes note and will make the necessary changes.
- II. Budget Report
Contreras reports that this year's budget is \$126,725. She adds the allocations for each area; \$25,000 for event funding requests, \$22,000 for conversations on diversity, \$25,000 for diversity training, \$20,000 for diversity initiative grant, \$14,725 for supplies and services/hospitality/duplicating, \$10,000 for Yotie talks and \$10,000 for marketing. Contreras asks if the committee would like to change any of the allocations. The committee is fine with the allocations as listed.

Caballero adds that Dr. Morales responded to the UDC Report with many positive remarks. He adds that the president is very pleased with the work the committee is doing.

- III. Subcommittee Reports
 - a. Event Funding Requests
 - i. English Department- Hispanic Poetry Celebration- Collins moves to approve for partial funding at \$750. Evans-Carthen seconds. **Event approved for \$750.**
 - ii. Center for Global Management- International Market Night- Committee agrees the event is inconsistent with the committee's mission and therefore does not approve the request. **Event not approved.**
 - iii. CIMES- The Syrian War and the US Role- Collins moves to approve for \$1,500. Harrington seconds. **Event approved for \$1,500.**
 - iv. Center for International Studies and Programs- Japan Day- Evans-Carthen moves to approve for partial funding at \$750. Harrington seconds. **Event approved for \$750.**
 - v. Veteran's Success Center- Fall/Spring Veterans Graduation Celebration- Tan moves to approve for \$1,500, \$750 for fall graduation and \$750 for spring graduation. Evans-Carthen seconds. Harrington, Jennings, Davis, Hood, Zuniga abstain. **Event approved for \$1,500.**
 - vi. Center for International Studies and Programs- Latino Night- Collins moves to approve partial funding at \$750. Davis seconds. **Event approved for \$750.**

- vii. ALFSS- Dia de los Muertos- Texeira moves to approve \$1,500. Evans-Carthen seconds. **Event approved for \$1,500.**
- viii. Admissions- Black and Brown Conference- Harrington moves to approve for \$1,500. Evans-Carthen seconds. **Event approved for \$1,500.**

b. Conversations on Diversity

Evans-Carthen reports that the next Conversations on Diversity event will take place at the Palm Desert Campus at 4pm. There will be a reception before the event at 3pm. The title is “Adding a Little Bit More Color to Your Rainbow” presented by Dr. Jonathan Higgins on January 26th.

c. Diversity Training

Evans-Carthen reports that one of the diversity trainers is a non-exempt staff member. Her department is requesting that UDC cover the \$448.32 in overtime funds that accumulated when the training took place. Evans-Carthen suggests it can come from the diversity training budget. Evans-Carthen moves to approve the \$448.32 to cover the employee’s overtime expenses. Harrington seconds. Motion passed.

The committee suggests that another letter should be sent to supervisors soon to encourage them to allow their employees to take part in these trainings, events, etc.

d. Faculty Initiative Program

Tan reports that 18 faculty participated in the three day training over summer. He adds that they have been continuing on and meeting once every month with continued training. Projects will be presented during the spring quarter. Caballero asks that Tan create a report for what has transpired including outcomes and deliverables up until now. Caballero would like to give this report to Dr. Morales. The committee suggests that it would be nice if the president could give each participating faculty member a certificate. Caballero asks to have TRC ask for that from the president’s office.

e. Website is in the process of being updated.

IV. New Business

- a. Trans Statement- tabled until next meeting
- b. Consulting with Coyote Advertising as a local Public Relations group for UDC.

V. Announcements

Second annual Black and Brown Conference will take place next Friday, October 28th. Everyone is encouraged to attend, help and support.